



# COMPANY PROFILE

P-ART CO., LTD

# INTRODUCTION

*Dear Customer!*

*As an enterprise operating in the fields of finance, accounting and administration, with a team of highly qualified and capable experts and many years of experience, enthusiasm, professional and closed working process. P-ART was born with the goal of providing customers with the most appropriate and optimal solutions to support businesses from business establishment and companionship until sustainable development. P-ART personnel are always cultivated and nurtured in both professional capacity and professional ethics, in order to best perform their mission.*

*P-ART wishes to be not only a consulting unit, but also a part of the business, accompanying businesses on the way of construction and development. P-ART also constantly listens to suggestions, in order to strive to improve service quality and provide excellent customer experience.*

*Your trust and support and your success are the driving force and also the value that we always aim for. P-ART believes that with the motto of the staff and the trust of customers, P-ART will definitely be an indispensable partner for you on the way to success. .*

*We are pleased to serve you!*



# **SERVICES**

- 1. ACCOUNTING – FINANCES**
- 2. BUSINESS ADMINISTRATION**
- 3. LOGISTIC**
- 4. HUMAN RESOURCE TRAINING**
- 5. FDI INVESTMENT CONSULTATION**



# ACCOUNTING FINANCES

## *Extensive knowledge and practical experience*

To ensure professional standards and legal regulations. From the purpose of your management, build a system of periodic management reports to warn the risks faced by the business, forecast trends, ensure the budget, and optimize costs. Most importantly, there are timely financial indicators that help the Board of Directors to assess the effectiveness of personnel, customers, products, and markets, thereby having an appropriate strategy and business plan. for businesses as well as improving business performance and human resource management.

# ACCOUNTING FINANCES CONSULTING SERVICES

## **Tax accounting**

- Optimizing payable taxes in accordance with state regulations.
- Minimizing the risk of fines from tax authorities.
- Consulting - compiling - completing all accounting records.
- Declaration and submission of tax returns, tax finalization,...
- Prepare and submit financial statements.
- Explanation of tax inspection data.

## **General accounting**

- Consulting on accounting professional processes for each type of business.
- Consulting on issuing, controlling the validity and legality of documents and circulating in the right order.
- Control of accounting documents.
- Prepare weekly, monthly, quarterly reports or ad hoc reports at the request of the Board of Directors.

## **Management accounting**

- Reviewing the accounting department's processes.
- Analysing business situation.
- Building norms of basic cost groups in the operation of an enterprise.
- Calculating break-even point, COGS, cost, selling price.
- Budget consulting and control.
- Giving warnings to administrators about vulnerabilities in the apparatus, operation, and risks to the financial health of the business.

## **Financial statement review**

- Reviewing and preparing internal and external financial statements.

## **Consulting by deal**

- Reviewing, evaluating and re-evaluating accounting records.
- Consulting insurance, labor contract...
- Business appraisal.
- Tax refund process & procedures.
- Borrowing capital from parent company abroad.
- Dissolution, consolidation of enterprises.

# **BUSINESS MANAGEMENT**

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## *Professional knowledge, foresight and keen thinking*

Understanding the important resources to build the foundation and competitive advantage of a business, the expert team of P-ART will through the survey results, analyze the business status, combined with research about the market, to give strategic advice on management, operation, business, ... to support business management to make the most appropriate decisions, to optimize profits and minimize risks.



# **BUSINESS MANAGEMENT CONSULTING SERVICES**

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## **Strategic consulting**

- Business strategy consulting.
- Strategic management consulting.
- Transforming business model.
- Economic policy.
- Organizational strategy.
- Function strategy.

## **Financial risk management**

- Market risk.
- Credit risk.
- Payment risk.
- Operational risk.
- Inventory risk.

## **Financial risk management**

- Model of the organizational structure of the apparatus.
- Organizational management.
- Sales and marketing.
- Supply chain.
- Business process management.
- Research and development.
- Management of outsourcing.

# LOGISTIC

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*The dedicated advice, the right route*

Advantages from a team of staff who are strong in logistics, good at foreign languages, and infrastructure formed in 5 years from domestic to international. Understand border risks, preferential policies, maritime taxes, international trade regulations, and have a well-functioning supply chain. P-ART confidently provides logistics solutions, import and export **SPEED, OPTIMIZE, PRECISION.**



# LOGISTIC CONSULTING SERVICES

## **International freight forwarding**

- Sea freight forwarding service.
- Air freight services.

## **Customs agent**

- Customs declaration and clearance authorization.
- Check the goods.
- Adjustment after customs clearance.
- Report on finalization of import and export of raw materials.
- Service of applying for import and export permits, applying for CO for the required items.

## **Road transport service**

- Inland transportation service.
- Border transport service with a specific 40/45 foot container transport service from Huu Nghi international border , Mong Cai border , ... to industrial parks, warehouses provided by customers.

## **Other services**

- Packing and logistics services.
- Service of collection and distribution.
- Record keeping service.
- Project goods.

# **HUMAN RESOURCE CONSULTING**

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## **Set-up and training Accounting - Finance & Logistics**

- Recruiting and training accounting staff / employees of the import-export department according to the needs and types of businesses;
- Surveying the working process of the existing accounting department / import-export department staff, advising on the optimal process;
- Setting up the apparatus, designing the operating process;
- Professionalize the staff with full professional skills, soft skills, professional ethics.

# FDI INVESTMENT CONSULTING

- Finding a place to build a factory.
- Negotiating land lease contracts for industrial zones or industrial clusters at preferential prices.
- Consulting and implementing registration procedures for investment licenses and permits.
- Business registration.
- Advice on loan procedures for the parent company.
- Tax refund.
- Outsourced financial and accounting solutions, outsourced import and export.
- Consulting on recruiting high-quality personnel.
- Management consulting for issues arising in the process of business and operation.

# SERVICE PROCESS

## STEPS TO TAKE

### STEP 1

Enterprises contact consulting.

### STEP 3

P-ART conducts preliminary assessment, makes recommendations, prepares and provides businesses with a table of consulting work, quotes, and work schedule.

### STEP 5

P-ART conducts in-depth research and conducts work according to the set schedule, and regularly communicates the progress of the work to the enterprise.

### STEP 2

P-ART conducts business survey. Businesses need to complete the following forms provided by P-ART:

### STEP 4

The two sides negotiate and sign the contract.

### STEP 6

The two sides check and accept the results in stages until completion. P-ART applies a corresponding after-sales policy, and supports when problems arise.



**EXCELLENT  
CUSTOMER  
EXPERIENCE**



## SERVICE

**P-ART provides outstanding quality services, meeting the needs and legitimate interests of customers.** To create the highest trust of customers about service quality and service style, P-ART always upholds the spirit of cooperation and development.

## PERSONNEL

**Good expertise, solid profession, upholding professional principles and ethics.** P-ART focuses on action planning and implementation, always ensuring fast service delivery and quality assurance.

Professional staff, dedicated spirit, always strive to develop company culture, turn knowledge into value for the benefit of customers.

## ADDITIONAL VALUE

**Focusing on helping clients achieve their business goals, considers P-ART's success.**

**P-ART is willing to share with customers all the knowledge and experience accumulated during service provision.**

## COMMITMENT

**Independence – Objectivity – Confidentiality.**

Comply with professional standards and professional ethics. Commitment to schedule progress, service quality. Timely consulting on problems, with specific reference to State regulations.







# BUSINESS LINE

P-ART has been and will continue to expand its cooperation network. Currently, P-ART's customer base and affiliates include businesses operating in the following areas:

 Agriculture

 Restaurants & Hotels (F&B)

 Real Estate & Construction

 Manufacturing

 Commerce

 Logistic

 Media

 Law

# TEAM


With a team of professional experts, fully certified to practice in the fields of MBA, international economy, finance, accounting at home and abroad, P-ART builds an apparatus with specialized groups, focusing on in charge of separate areas but still interact and complement each other, to be able to go from micro to macro, to bring the best quality of service to customers.





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# BEST REGARDS !

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